APPLICATION
Complete the application form and include the $50.00 non-refundable application fee.

Deadline
Doctor of Ministry: April 15th
Fall Semester: July 1st
Spring Semester: December 15th

AUTOBIOGRAPHICAL ESSAY
You are required to write an autobiographical essay as part of the admission process which will become the property of the ITC. Please note that this portion of your application is extremely important. We urge you to take care in the preparation of this essay. The Committee reviewing your application will be assisted in its decision by a brief and well-written essay from you. Your essay must be typed and double-spaced, should not exceed four (4) pages, and should include responses to all of the following:

Give a brief but reasonably full account of your life up to the present time. Tell of your own growth and development. Include relationships to family and other significant persons. Describe major experiences that have affected your life and your view of God and the world. Describe your religious background. If you have decided on Christian ministry, what was the process involved in your choice? What was the process involved in your decision to study at the ITC? If you have not decided on Christian ministry, what was the process involved in your decision to study at the ITC? What are your plans beyond seminary?

RECOMMENDATIONS
Your three references should be completed on the recommendation forms provided. If you send the recommendation form with your application, it must be in a sealed envelope with the signature of the person recommending you on the seal flap. Recommendations should be completed by three different persons, preferably a current or former employer, a minister or church official, and a former professor.

DENOMINATIONAL ENDORSEMENT
The denominational endorsement form is very important. Check with your pastor/church leader to ascertain the appropriate church official to complete this form. (Note: The denominational endorsement and ministerial recommendation must come from two different persons.) See instructions on endorsement form for appropriate signature per denomination.

STUDENT HEALTH VERIFICATION
The statement of health is required on the physicians' stationary, with your signature. The report should state physical, mental and emotional health, disabilities and history of communicable diseases. (Please do not send a laboratory report)

TRANSCRIPT REQUEST
A request for transcript(s) should be made to each college or university where you received credits. If you have attended more than one college or university, feel free to make copies of the transcript request form. The transcript(s) should be sent directly to the Office of Admission and should bear an official seal.

FINANCIAL AID
Scholarships are available through the ITC's constituent denominations. Federal funds are available through the ITC Financial Aid Office. Interested students should contact their denominational president/dean concerning denominational aid and submit completed applications to the ITC's Financial Aid Office no later than three months prior to enrollment. For the ITC's financial aid application please contact the Office of Financial Aid at (404) 527-7724.

Applicants for financial aid must complete two financial aid applications. Each applicant must complete the ITC's financial aid application each year and submit it to the institution's Financial Aid Office. In addition, each applicant must complete the Free Application for Federal Student Aid (FAFSA) each year and mail it directly to the Federal Student Aid Programs, according to instructions included with the form. You can apply via the Internet at www.fafsa.ed.gov. This is more efficient. If you applied last year for federal aid, you should have a PIN; if not, please request one prior to making application via the Internet. Note: ITC's FAFSA code is 001568.

TRANSFER APPLICANTS
Have a letter of good standing sent to the Office of Admission from the seminary you attended, along with syllabi of courses completed.

AUDIT/ SPECIAL ENRICHMENT CANDIDATES
You do not need to submit the autobiographical essay, the three letters of recommendation, or the denominational endorsement.

INTERNATIONAL STUDENTS ONLY
If your native language is not English, you are required to take the Test of English as a Foreign Language and Test of Written English (TOEFL) as administered by the Educational Testing Service (ETS) of Princeton, New Jersey. ETS can be contact at (609) 921-9000 and/or etsinfo@ets.org. Their Internet address is www.etc.org and/or www.toefl.org.